

**MINUTES
AUGUSTA TOWNSHIP
COMMITTEE OF THE WHOLE
JULY 28, 2008 AT 6:30 P.M.
IN THE MUNICIPAL BUILDING AT 3560 COUNTY ROAD 26, MAYNARD**

Present: Reeve Campbell
 Deputy Reeve Barton
 Councillor Banning
 Councillor Pakeman
 Councillor Swan

Staff Present: Richard Bennett
 Linda Robinson

Gallery: 1

Press: Prescott Journal and Brockville Recorder & Times

- a) **CALL TO ORDER**
 Reeve Campbell called the meeting to order at 6:30 p.m.
- b) **DISCLOSURE OF INTEREST** – None

ROADS

Deputy Reeve Barton Chaired the Road Committee Meeting

- c) **DELEGATIONS** – None
- d) **ACTION ITEMS**
 - 1. Dive site at Merwin Lane – Deputy Reeve Barton advised that it has been requested that either the road crew or someone else clean up and keep the site cleaned up. Richard advised that he contacted the person who is currently cutting the grass in Riverview Heights and he will charge \$25.00 to keep it clean. The Committee agreed that it is a reflection of Augusta and it should be kept maintained. The Committee also agreed that next year the site should be included in the grass cutting tender.
 - 2. Reward for signs – The Committee discussed whether or not to offer a \$25 reward for the return of road signs and also tips that led to the conviction of persons stealing signs. Richard advised that the majority of signs that get stolen are street name signs as opposed to road signs such as stop and yield signs. The Committee recommended that a resolution be brought forward at the next Council meeting.

e) **OTHER BUSINESS**

Councillor Pakeman requested that the CAO contact the Fire Chief to get the number of 911 signs required for intersections.

Councillor Pakeman wondered if a letter had been sent to the Union advising that we would like to negotiate a new contract for our employees. Richard advised that a letter has not been sent however he will send one off, hopefully tomorrow.

Reeve Campbell requested that signage be erected at the intersection of County Roads 18 and 26 and County Road 15 and 16 indicating the location of the municipal office. He suggested that this be done in conjunction with the new logo.

The Committee discussed the fact that it is the end of July and we have not received a report from our engineering firm regarding Riverview Heights and Maitland projects. The Committee requested Richard to contact TSH and get a firm timeline on the project. The Committee agreed that if this could not be supplied, that other firms be contacted to complete the project.

Councillor Pakeman wondered if the Reeve has requested the no parking sign on County Road 2 at the Blue Church from the United Counties.

Reeve Campbell advised that a by-law is being prepared at the county level however it is not complete as of yet.

Deputy Reeve Barton volunteered to visit the person who is parking there to try and resolve the issue.

ADMINISTRATION & FINANCE

Councillor Banning Chaired the Admin and Finance Meeting

f) **DELEGATIONS - None**

g) **CORRESPONDENCE**

1. Letter from John Grootenhuis regarding Reynolds Cemetery sign.

The Committee directed the CAO to send a letter of thanks and advise him that the Township does not have any objection. It was suggested that we should offer help if he should so desire, from the road crew.

The Committee agreed to send a copy of the Augusta Book in appreciation of his work.

2. Report to Council & CAO on Parliamentary Procedure workshop.

h) **ACTION ITEMS – ADMIN**

1. RFP – Auditor ready to send out.

2. Suggestion of contract for preparation of funding requests

Councillor Swan suggested that we hire a person on a contract to prepare a grant application to complete a request for funding to hire a person to search and prepare applications for funding.

The Committee requested a resolution be prepared for the next meeting.

3. Action List

The Committee reviewed the list.

The Committee discussed RFP's that have been completed and agreed to go to an RFP for insurance.

Item 28 Front Entrance- Richard advised that we will be receiving two proposals by the end of the week.

4. Video Surveillance Policy

The Committee discussed the policy and requested a resolution be prepared for the next Council Meeting.

5. Draft Licensing By-law – Motorsport

This draft was distributed to Council for their review and will be sent to our solicitor and the solicitors for the applicant and the opponent for their comments as well. This bylaw will probably not be finalized until the OMB hearing this fall.

i) **OTHER BUSINESS**

Reeve Campbell requested that Members of Council be in attendance 15 minutes prior to meetings to deal with resolutions.

Reeve Campbell advised that there has recently been a fire in a bedroom of a residence. He urged residents to install smoke detectors in bedrooms if they sleep with the door closed.

Richard requested that there have been several items brought up tonight that are not on the agenda. He requested that if any members have an addition could they please contact the clerk to have it added.

Reeve Campbell suggested that maybe one of our road crew could be trained by the Counties to make township road signs in the off season.

Richard advised that job descriptions for the Treasurer and Clerk have been prepared and if there are no objections the by-laws will be prepared for the next meeting.

Council agreed that the whole council will interview for the CBO position.

j) **CLOSED SESSION**

Moved by Lisa Swan and Seconded by Douglas Barton

BE IT RESOLVED that this Committee of the Whole move to a closed meeting at p.m., as per the Municipal Act c 25, S.O. 2001 section 239 (2) to discuss:

b) Personal matters about an identifiable individuals, including municipal or local board employees;

c) A proposed or pending acquisition or disposition of land by the municipality or board.

Carried

Moved by Bill Pakeman and Seconded by Darlene Banning

BE IT RESOLVED THAT this Committee rise and report at 9:30 p.m.
Carried.

k)

ADJOURNMENT

Moved by Douglas Barton and Seconded by Bill Pakeman

BE IT RESOLVED that this Committee of the Whole do now adjourn at 9:30 p.m.

Carried

REEVE

CLERK